Moving checklist

Week by week, for Greece and Cyprus · kavouki.com

✓	To do
6 to 8 weeks before	
☐	Fix the date; get written quotes from movers, or book a van
☐	Give the landlord notice in writing, as the lease says
☐	Sort: keep, sell, give away, recycle
☐	List what moves, with photos of anything valuable
4 weeks before	
☐	Electricity, water, gas, internet: how to close or move each, from which date
☐	Book the connections at the new home
☐	Tell your home insurer the new address and date
☐	Boxes, tape, a thick marker
2 weeks before	
☐	New address: bank, employer, tax office, doctors, schools, subscriptions
☐	Pack what you don't use daily; label each box as you close it
☐	Parking for the van at both ends
The week before	
☐	Confirm the movers and the time

✓	To do
☐	First-night box: documents, chargers, medicines, toiletries, kettle, bedding
☐	Empty, defrost and clean the fridge
☐	Back up your phone (and Kavouki)
Moving day: the old home	
☐	Read and photograph every meter: electricity _____ water _____ gas _____
☐	Move-out handover report with the landlord
☐	Hand over the keys: how many _____
☐	Photograph the empty rooms
Moving day: the new home	
☐	Read and photograph the meters: electricity _____ water _____ gas _____
☐	Move-in handover report with the landlord
☐	Keys received: how many _____
☐	Power, water, gas on; first-night box unpacked
The first month	
☐	Final readings to the old providers; check the final bills
☐	Post arrives at the new address
☐	Deposit on the old home settled
Your own	
☐	

✓	To do
☐	

Box labels

BOX NO. _____

Room: _____

Contents: _____

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☐ **FRAGILE** ☐ This side up ↑

BOX NO. _____

Room: _____

Contents: _____

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